

## LICENSING COMMITTEE

Meeting - 23 March 2016

Present: Mr Walters MBE (Chairman)  
Mr D Smith, Mr Hogan, Mrs Jordan, Mr Pepler, Mr Read, Mr Sandy  
and Mr Sangster

Apologies for absence: Mr Griffin and Mr Samson

### 24. MINUTES

The minutes of the meeting of the Licensing Committee held on 7 October 2015 were received.

### 25. LICENSING ACT 2013 - OFFICER DETERMINATIONS

The Committee received a report providing information on Officer Determinations during the period 8 September 2015 to 1 March 2016.

**RESOLVED** that the report be noted.

### 26. LICENSING ACT 2003 SCHEDULE OF LICENSING SUB-COMMITTEE DETERMINATIONS AND APPEALS

The Committee received a report providing information on determinations and appeals during the period March 2015.

**RESOLVED** that the report be noted.

### 27. TAXI AND PRIVATE HIRE LICENSING - SCHEDULE OF LICENSING SUB-COMMITTEE DETERMINATIONS

The Committee received a report providing information on determinations during the period March 2015 – June 2015,

**RESOLVED** that the report be noted.

### 28. HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING

The Committee received a report providing details of licences issued during the period 8 September 2015 to 1 March 2016.

**RESOLVED** that the report be noted

### 29. REPORT ON TAXI POLICY REVIEW

The Committee considered a report seeking comments on the draft hackney carriage and private hire licensing policy document which was last reviewed fully in April 2011.

The report set out in paragraph 4 the key changes to the policy (attached as an appendix) and explained that the results of the 12 week consultation would be reported to a future meeting of the Committee before the Policy was submitted to Council for adoption.

A further paper was circulated at the meeting proposing the insertion of additional paragraphs in the policy relating to:

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1. Removal of Licensing for Q Registration Plates
2. Use of Mobile Applications
3. Fees

During the discussion members asked for a number of changes to be made as follows:

<b>Section of Draft Policy</b>	<b>Change Requested</b>
Conviction Policy	Include requirement to declare any offences that are awaiting a Court Hearing or where a conviction is pending.  Also provide a separate paragraph on Domestic Violence.
Use of Mobile Applications	Include the need to seek prior approval.
Penalty Points Scheme	Increase the points for failure to display badge and obstructing the Licensing Team/Enforcement Officer to 6.  Review the Points Scheme in the light of the above changes and adjust if appropriate the point for the other contraventions to ensure that their relative weighting is maintained.
CCTV Policy	Vehicle to display a notice when cameras are filming. Contents of section also to be given further consideration.
Fees	Modify to allow payments by cash or cheque in exceptional cases.
Glazing	Delete first line

**RESOLVED** that authority be delegated to the Head of Healthy Communities, in consultation with the Chairman of the Committee, to amend the draft Policy to reflect the above and then to issue the document for consultation.

### 30. EXEMPT INFORMATION

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item of business on the grounds it involved the likely disclosure of exempt information as defined in Paragraph I of Part 1 of Schedule 12A of the Act.

### 31. PART II MINUTES

The minute of the meeting of the Sub-Committee held on 18 November 2015 were noted.

### 32. LICENSING OF HOUSE-TO-HOUSE COLLECTIONS

The Committee received a report showing number of the house-to-house collection permits (7) issued for the period 8 September 2015 to 1 March 2016. The report also showed the number of street collection permits (64) issued during the same period.

**RESOLVED** that the report be noted

The meeting terminated at 7.11 pm